

July 21, 2014
Minutes of Wolsey-Wessington School District
School Board Proceedings

Jim McGillvrey, Ted Haeder, Suzanne Hamilton, Kris Brandt, Kevin Clarke, Jenna Miedema, and Jeff Langbehn, James Cutshaw, Supt.; Carol Rowen, K-8 Principal Amy Langbehn, Business Manager were present at 7:00 p.m. for the budget hearing.

The Public Hearing was held on the 2014-15 Proposed Budget. Discussion was held.

The Wolsey-Wessington School District Board of Education met in regular session on July 21, 2014 at 7:30 p.m. in the High School Room 206 with the following members present: Ted Haeder, Chairman; Jim McGillvrey, Suzanne Hamilton, Jenna Miedema, Kris Brandt, Jeff Langbehn, and Kevin Clarke. Also present: James Cutshaw, Supt.; Carol Rowen, K-8 Principal, and Amy Langbehn, Business Manager.

Pledge of Allegiance was led by Cutshaw.

The meeting was called to order by Ted Haeder.

Motion by Langbehn, second by Brandt, to adjourn fiscal year 2013-14 Board. Carried.

Business Manager Langbehn administered the Oath of Office to Kevin Clarke, Suzanne Hamilton, and Jenna Miedema.

Business Manager Langbehn opened up the meeting with nominations for Chairman. Motion by McGillvrey, second by Langbehn nominating Haeder for Chairman. Motion by Clarke, second by Hamilton, that nominations cease and a unanimous ballot be cast for Haeder. Carried. Haeder took over the meeting.

Motion by Langbehn, second by Brandt, nominating McGillvrey for Vice Chairman. Motion by Clarke, second by Hamilton that nominations cease and an unanimous ballot be cast for McGillvrey. Carried.

Motion by Brandt, second by Langbehn, to adopt the agenda. Carried.

Motion by McGillvrey, second by Langbehn, to approve the minutes for June 16, 2014 regular meeting and June 30, 2014 Special Meeting. Carried.

Motion by Brandt, second by Miedeman, to approve current bills. Carried.

Motion by Langbehn, second by McGillvrey, to approve the financial reports as presented. Carried.

Motion by Hamilton, second by Brandt, to approve a transfer of \$10000 from the general fund to the food service fund and transfer \$35,000 from general fund to preschool fund for the 2013-14 year. Carried.

Motion by Hamilton, second by Brandt, let it be resolved, that the School Board of Wolsey-Wessington School District #2-6, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budgets as presented for 2013-2014.

General Fund

Appropriation:

1121 MS School	\$8,000.00
1131 High School	\$28,500.00
2134 Nurse	\$ 1,500.00
2213 Title II	\$13,000.00
2319 Board of Education	\$ 2,000.00
2490 Other Support Services	\$ 6,000.00
2529 Business	\$ 3,500.00
4400 Payment to State Unemployment	\$ 2,000.00
2559 Pupil Transportation	\$15,000.00
6200 Female Activities	\$ 500.00
8110 Transfer Out	\$36,000.00

Means of Finance:

1110 Taxes	\$40,000.00
4900 Grants	\$50,000.00
Cash on Hand	\$11,000.00

Capital Outlay

Appropriation:

1111 Elem	\$ 1,500.00
1121 MS	\$ 26,000.00
1221 Learning Disability	\$ 600.00
1222 Programs for Special Ed	\$ 1,750.00
2222 Library	\$ 1,500.00
2529 Fiscal Services	\$ 2,500.00
2549 Plant Services	\$ 78,000.00
2569 Food Service	\$ 2,500.00
6200 Female Activities	\$ 1,000.00

Means of Finance:

1900 Other	\$ 31,000.00
4900 Grants	\$ 78,000.00
Cash on Hand	\$ 6,350.00

Special Education

Appropriation:

1224 Residential Programs	\$ 500.00
2149 Psychological	\$ 5,000.00
2152 Speech	\$ 5,000.00
2171 Therapy	\$ 7,000.00

Means of Finance:

1110 Taxes	\$17,500.00
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Debt Service

Appropriation:

Building	\$200,000.00
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Means of Finance:

5110 Transfer In	\$200,000.00
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Enterprise Fund

Appropriation:

1111 Preschool	\$45,000.00
1132 Drivers Ed	\$5,000.00

Means of Finance:

1790 Student Fees	\$10,000.00
1990 Other	\$ 5,000.00
5110 Transfer In	\$35,000.00

Carried.

Motion by Hamilton, second by Brandt, let it be resolved, that the School Board of Wolsey-Wessington School District #2-6, in accordance with SDCL 13-11-2.1, hereby approves the transfer of dollars out of the contingency budget to the following functions: Elem (1131)-\$30,000. Total Transfer of \$30,000. Carried.

Before the board made a motion regarding the consent agenda they pulled out admission prices for 7-12 admission prices.

Motion by McGillvrey, second by Langbehn, to approve the consent agenda including a list of surplus items as surplus property, no longer necessary, useful or suitable for school purposes; designating the following: third Mon. of each month as meeting nights for the Wolsey-Wessington Board of Education and the Board meeting time will be at 6:30 pm Oct – Apr and 7:30 pm May – Sept in Wolsey-Wessington High School Room 206; official bank depository as American State Bank and Heartland State Bank; Wolsey News and Times Enterprise as official school newspaper; Rodney Freeman as school district attorney; Amy Langbehn as Business Manager of Wolsey-Wessington School District 2-6 for 2014/2015, and as such be authorized to handle all financial transactions on behalf of the district; to handle negotiation of all savings accounts, checking accounts and certificates of deposit; Amy Langbehn, Business Manager and James Cutshaw, Superintendent as custodians of the Trust and Agency Funds and the Imprest Fund; vice chairman of the Board of Education may countersign checks drawn by the Business Manager; Parliamentary Procedures At-A-Glance, New Edition, as the parliamentary procedure guide to be utilized by the Board; the annual school board election will be held on the 2nd Tuesday in April; James Cutshaw as school lunch administrator; purchasing agents for the district as Amy Langbehn and James Cutshaw; James Cutshaw as truancy officer; Amy Langbehn and James Cutshaw as representatives of Title I and all Federal Programs including any new programs implemented; James Cutshaw as Title IX Officer; Amy Langbehn as public records officer; James Cutshaw as Homeless Liaison, FERPA Privacy Officer, Age Discrimination Act Compliance Officer, Rehabilitation Act Section 504 Compliance Officer, American with Disabilities Act Compliance Officer, and Asbestos Compliance Officer. Authorize the following: the Business Manager to electronically transfer funds for specifically authorized purposes; the continuation of existing funds and accounts, the Business Manager to invest and reinvest funds in institution, which serves greatest advantage to the school district; the Superintendent to close school in emergency situations and in case of inclement weather and setting chain of command in event superintendent is absent, the district to participate in the Emergency School Bus Mutual Assistance Pact; and the payment of sport fee dues for all head coaches. Approve the following: AVERA Pace for milk purchasing, Insurance plan (Crime section-employee dishonesty) for employee theft and forgery, set at \$50,000 for Business Manager and \$5000 blanket for all other employees and \$1000 blanket for forgery; Board member compensation will be \$25 per meeting and special meetings with mileage at the current state rate; travel rates will be equal to approved state rates (mileage \$.37/mile or \$.20 if personal vehicle is used when district vehicle is available and appropriate.); meal reimbursement for

travel be at state rates only when overnight travel is required; and December 2013 Records Retention and Destruction Guide for South Dakota Local Schools. Set the following prices: lunch and breakfast prices as follows: lunch: K-4 students \$2.35, 5-12 students \$2.60, staff \$3.10, senior citizens \$2.85, guests \$4.10, reduced \$0.40, preschool \$2.05, extra milk \$0.30; second entrée \$0.75, breakfast: students \$1.25, staff/guests \$1.50, reduced \$0.30 and al carte prices to be set by administration.

Update was given on the Homeland Security Grant.

The following committees were appointed: Building and Grounds-McGillvrey, Langbehn, Brandt; Technology-Haeder, Miedema, McGillvrey; Policy-Miedema, Haeder, Hamilton; Negotiation-Brandt, Haeder, Hamilton; Transportation-McGillvrey, Clarke, Langbehn; Budget-Langbehn, Clarke, McGillvrey.

Motion by Hamilton, second by Miedema, to approve the following contracts: Tammy Luce-cheerleader advisor, Shawna Peterson-teacher, Rob Ammerman-Teacher, Stacy Hiles-teacher, Brandi Hoverson-Preschool teacher, Callie Jo Moser-Afterschool/Liberian, Don Houck-custodian, Linda Johnson-custodian, Amy Langbehn-administration, Caroline McGillvrey-administration, and offer 7-8th VB to Scott Zucarro. Carried.

Motion by McGillvrey, second by Brandt, to approve the resolution for others districts to come into our district for bussing students. Carried.

Motion by McGillvrey, second by Hamilton, to approve the Staff Handbook, High School Student Handbook, and High School Technology Handbook. Carried.

Motion by Brandt, second by Clarke, to approve the policy handbook. Carried.

Motion by McGillvrey, second by Brandt, to set admission prices for 7-12th athletic events for the 2014/2015 school year as follows:

Out-of-District Students - \$2.00, Senior Citizens - free, and Adults - \$4.00 Double Headers – Out-of District Students - \$3.00, Senior Citizens - free, and Adults - \$5.00 Season Passes: Adult - \$60.00, Senior Citizens - free. Carried.

Cutshaw and Rowen gave an administrative report on the different things going on.

Motion by Langbehn, second by McGillvrey, approving open enrollment WW2015-26 and WW2015-33. Carried.

Motion by McGillvrey, second by Langbehn, to adjourn at 9:13 p.m. Carried.

APPROVED: _____, Presiding President

_____, Business Manager

DATED: _____

Gross Payroll:

Administration	18,118.19
Instruction	55,703.39
Substitutes	255.00
Afterschool	6,926.07
Extracurricular	1,982.19
Custodians	9,246.68
Transportation	225.52
Food Service	2,944.38
Special Ed	10,912.48
	106,313.89

District's Share:

FICA	7,856.24
SD Retirement	6,049.77
Sioux Valley	21,641.39
Delta Dental	2,516.44

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